



MARYMOUNT
College

Enrolment Policy



lifelong life-giving learning

POLICY: Marymount College

Enrolment Policy



Enrolment of Students

When enrolling students, schools give priority to those who are baptised Catholic. Marymount College may also enrol students from other faith traditions whose families demonstrate that they share the expressed values of the school and who are willing to support and contribute to the school's vision and ethos.

Introduction

The vision of Catholic Education in the Archdiocese of Brisbane is to *Teach Challenge and Transform*. Schools in the Archdiocese of Brisbane are guided by the Gospel of Jesus Christ in furthering the evangelising mission of the Church by *proclaiming the good news of salvation* to all and encouraging students to *live knowingly as Children of God*.ⁱ Marymount College, as a Burleigh Heads Catholic Parish School of the Archdiocese of Brisbane is committed to providing high quality contemporary education in a Christian context. We support and encourage all students to become successful learners, confident and creative individuals and active and informed citizens, fully enabled to contribute to, and participate in, the life of their faith community and society.ⁱⁱ

Rationale

This policy provides direction and assistance for the College in the formulation of a just and equitable enrolment practice applicable to the local context extending particular assistance to students at the margins of society. Marymount College is part of the Church's mission to educate and support the faith of its members. We are called to be open and accessible to all who seek to share and support our values.ⁱⁱⁱ In response to this call, we strive to ensure authenticity in offering an invitation to share in the Gospel message.

The endeavour to interweave reason and faith, which has become the heart of individual subjects, makes for unity, articulation and coordination, bringing forth within what is learnt in school a Christian vision of the world, of life, of culture and of history.^{iv}

Guided by principles of respect, dignity and openness, schools in the Archdiocese of Brisbane respond to an ecumenical and multi-faith society.

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Policy Implementation

In accordance with this policy, Marymount College, in collaboration with the Burleigh Heads Catholic Parish, will give preference to enrolling students in the following order:

Local Catholic Primary Schools

1. Attending Marymount Primary School, Burleigh Waters
2. Attending St Augustine's Primary School, Currumbin Waters

Siblings of Marymount College students

3. Siblings of students currently enrolled at Marymount College (Catholic)
4. Siblings of students currently enrolled at Marymount College (Non-Catholic)

Catholic Schools WITHIN the Archdiocese of Brisbane

5. Attending another Archdiocesan Primary School (Catholic)
6. Attending another Archdiocesan Primary School (Non-Catholic)

Catholic Schools OUTSIDE the Archdiocese of Brisbane

7. Attending a Catholic Primary School outside the Archdiocese (Catholic)
8. Attending a Catholic Primary School outside the Archdiocese (Non-Catholic)

Attending Non-Catholic Schools

9. Attending Non-Catholic Schools with demonstrated commitment to the Parish and are supportive of the values of Catholic School (Catholic)
10. Attending Non-Catholic Schools with demonstrated commitment to the Parish and are supportive of the values of Catholic School (Non-Catholic)

This policy and associated procedures will be informed by:

- Principles of justice and equity that support Catholic ethos and vision ^v
- Be respectful of and responsive to the diverse needs of students for whom enrolment is sought ^{vi vii}
- Financial accessibility of Catholic Schools Policy ^{viii} and the College School Fee Policy ^{ix} and concession process
- Students Who are at the Margins of Society and/or Out-of-Home policy. ^x

Parents and students who complete the enrolment process and confirm enrolment at Marymount College are expected to:

- Share in the expressed values of the College
- Contribute positively and actively to enhance the spiritual life of the College
- Commit to and support the Guidelines for the Religious Life of the College ^{xi}
- Participate in and contribute to the achievement of the College Mission.
- Demonstrate ongoing commitment to formal schooling school attendance and parent-school partnerships

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Enrolment Process

Application for Enrolment	<ul style="list-style-type: none"> • Online Enrolment Application Link http://www.marymount.qld.edu.au/enrolments/Pages/Application-Forms.aspx • Documents required - email to enrolments@marymount.qld.edu.au <ul style="list-style-type: none"> ○ Birth Certificate or passport ○ Baptism Certificate (if applicable) ○ Latest school report ○ Latest NAPLAN report ○ Medical or Learning reports (if applicable) ○ Legal Documentation (if applicable) • Pay non-refundable Application Fee of \$150 via www.marymount.qld.edu.au Enrolments > Application Fee Payment • Enrolment Interview with Senior Admin, or Supported Enrolment Process with Principal, Support Teacher Inclusive Education and other specialists
Confirmation of Enrolment	<ul style="list-style-type: none"> • Enrolment offer via email • Confirmation of Enrolment forms are returned • Payment of non-refundable Enrolment Bond \$380 via www.marymount.qld.edu.au Enrolments > confirmation of enrolment Bond Payment • For Year 6 into Year 7 – Parent Information Evening (October) and Student Orientation Day (December)
Commencement of Enrolment	<ul style="list-style-type: none"> • Commence School at Marymount College • Enrolment Bond converts to refundable Bond (on College Laptop and Textbooks)
Completion of Enrolment	<ul style="list-style-type: none"> • Graduation or termination of enrolment • Return of College Laptop, Textbooks and payment of outstanding fees/charges • Refund of College Bond

References

- ⁱ Sacred Congregation for Catholic Education. 1977. *The Catholic School*. Rome: Vatican, n.7, p.7.
- ⁱⁱ Ministerial Council on Education, Employment, Training and Youth Affairs. 2008. *Melbourne Declaration on Educational Goals for Young Australians*. Canberra: Australian Government.
- ⁱⁱⁱ Archdiocese of Brisbane. 2001. *Queensland Bishops' Catholic Schools Research Project Archdiocese of Brisbane 1998-2001*. Brisbane
- ^{iv} Congregation for Catholic Education. 1997. *The Catholic School on the Threshold of the Third Millennium*. Rome: Vatican, n.14, p.17.
- ^v *The Catholic School on the Threshold of the Third Millennium*, Rome: Vatican, n.15, p.18.
- ^{vi} Catholic Education Council. 2019. *Students with Disability Policy*. Brisbane.
- ^{vii} Brisbane Catholic Education. 2017. *Enrolment Application and Support Procedures for Students Requiring Significant Educational Adjustments*. Brisbane.
- ^{viii} Catholic Education Council. 2019. *Financial Accessibility of Catholic Schools Policy*. Brisbane.
- ^{ix} Marymount College School Fee Policy.
- ^x Catholic Education Council. 2019. *Students Who are the Margins of Society and/or Out-of-Home Policy*. Brisbane.
- ^{xi} Archdiocese of Brisbane. 2008. *Guidelines for the Religious Life of the School*. Brisbane.
- 12 Archdiocese of Brisbane. 2019. *Enrolment of Students Policy Statement*. Brisbane.