

2026 School Fee Information

Dear Parent/Guardian,

Brisbane Catholic Education have approved the 2026 fees as per the attached 2026 schedule of Fees, Levies and Charges.

The annual Fees and Levies are billed over four terms and accordingly, a Statement of Fees and Levies will be sent each term to your email address with settlement required by the due date, generally within 14 days of Statement issue.

Fees and levies can be paid in full by the due date each term via the parent portal or College website with credit/debit card (BPOINT) or by BPAY (full account balance by due date ONLY - part payments not accepted).

Alternatively, instalment arrangements can be established by Direct Debit or Credit Card. Our preference is to spread payments over the period January to October with 10 monthly instalments, 20 fortnightly instalments or 40 weekly instalments.

The dates for the 2026 year are:

- 10 Months 30th January 2026 to 30th October 2026
- 20 Fortnights 30th January to 23rd October
- 40 Weeks 30th January to 30th October

The forms will only be required to be completed once and will continue through until your child/ren finish here at the College. This form will be updated each year with the new payment amount to cover your full fees each year. If you already have a sibling at the College and are on a payment plan you do not need to complete a new form.

You will be advised by email of the new payment amount each year, together with the new start and end date. Should there be any additional charges added to your fee account during the year that were not included in your original estimate (ie. Certificates or subjects that students are participating in) your payment agreement will be updated to include these charges. We will advise you of this increase by email and you will have 14 days to contact us with any queries in relation to this change. We can alter these payment plans throughout the year if you change your bank account details or wish to alter the amount/frequency of your current agreement. Please send your request via email to finance@marymount.qld.edu.au.



2026 Fees Resource Kit

<u>2026 Schedule of Fees, Levies and Charges</u> - please take the time to familiarise yourself with the attached 2026 Schedule.

<u>School Fee Policy</u> - please take the time to familiarise yourself with the attached School Fee Policy.

2026 Fees and Levies Caculation Spreadsheet— please include children enrolled at Marymount Primary for 2026 so that the combined schools' family-based Capital and P&F levies are calculated correctly. Please include any Certificate subjects that your child/ren may be participating in.

<u>Direct Debit Request (DOR)</u> - please complete details for 'Details of Account Authority' and 'Details of Account to be Debited'. If you complete the 'Payment Frequency', we can calculate the 'Amount' and 'Final Payment Date' from the information you provide on the 2026 Fees and Levies Calculation Spreadsheet.

Payment plans will commence on 30th January 2026. Should you wish to commence your payment plan earlier please advise and this can be set up for you. Please sign and return the DOR and we will email or post a copy of the completed form for your records. You will not be required to complete this form again - this will be an ongoing form until your child/ren finish here at the College.

Authority for Recurrent Payment by Credit Card (BPOINT) - please complete details for name, type of card, card number, cardholder name, and expiry date. If you complete the 'Payment Frequency', we can calculate the 'Amount' and 'Final Payment Date' from the information you provide on the 2026' Fees and Levies Calculation Spreadsheet. Payment plans will commence on 31st January 2026. Should you wish to commence your payment plan earlier please advise and this can be set up for you. Please sign and return the credit card form and we will email or post a copy of the completed form for your records. You will not be required to complete this form again - this will be an ongoing form until your child/ren finish here at the College.

Only families who are new to the College in 2026, and who wish to set up a direct payment plan are required to complete the Fees and Levies calculation spreadsheet and either the direct debit request, or the BPoint credit card authority.

• Please ensure the Fee % is 100% and that you select either Yes or No for the Family with siblings at Marymount Primary option.

If you have questions regarding school fees, please contact the Finance Department via finance@marymount.gld.edu.au

Due Date

As we have a large number of families on instalment plans, could you please ensure return of documents to finance@marymount.qld.edu.au by Friday 21st November 2025. Your support is very much appreciated. Thank you.

Yours faithfully, Trevena MacLeod **Business Manager**