



MARYMOUNT
College

Smart Device Policy



lifelong life-giving learning

POLICY: Marymount College

Smart Device Policy



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College Values

We are called to teach, challenge and transform. The College is committed to lifelong and life-giving learning and ensuring the Gospel Values of respect, care, inclusivity, forgiveness, faith, hope and love.

Policy Statement

Smart Devices (mobile phones, SMART watches, and similar devices) are not to be used during school days between 8:00am—3:00pm and all school related activities.

This policy:

- proactively manages the use of SMART devices during the school day.
- ensures that SMART device usage does not have deleterious effects on any aspect of a student's school life.
- Clarifies the responsibilities of students and staff.
- Promotes acceptable SMART device usage.
- Contributes positively to the health and safety of the College community.

Rationale

Our core business of teaching and learning needs to be conducted in an environment free from unnecessary distractions or disruptions. This policy ensures that SMART device use during school hours is managed in a consistent way and therefore ensures that students, parents/carers and teachers all understand the rules of the College regarding the use of SMART devices during school hours, in particular, learning time.

Definitions

SMART device: a SMART device (also known as a wireless phone, cell phone or cellular telephone) is an electronic device generally connected to other devices or networks via protocols such as Bluetooth, NFC, Wi-Fi, 3G that can operate to some extent interactively and autonomously.

A Smart device can appear as a watch or Fitbit and can be worn the same way. It can make and receive calls, text messages, take photos, videos, and give directions, as well as other capabilities, while moving within the phone service area or connected to Wi-Fi.

Note: Headphones and ear pods are to be kept in a students' MacBook carry bag at all times unless instructed differently by a teacher.

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Rules and Regulations

The College accepts no responsibility for the security of SMART Devices.

The SMART device must be turned off and secured in the student's locker when the student arrives at school. Students are permitted to check messages briefly during breaks at their lockers.

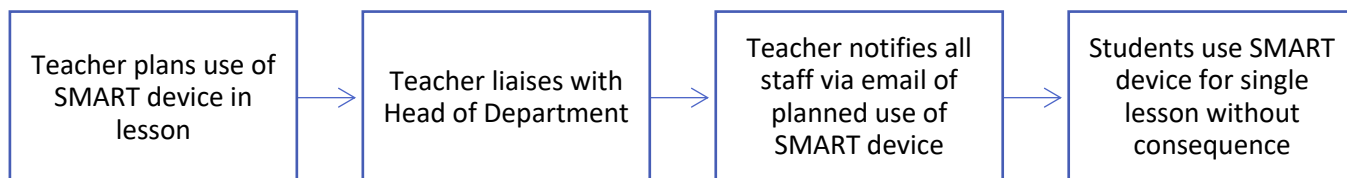
- teacher permission is granted for use in the relevant class only. Safe keeping of SMART devices is the responsibility of the owner.
- Student is in the tuckshop line purchasing food and requires their smart device to do so.

The use of the SMART device, within the scope of this policy, is during the normal hours of the school day — 8:00am to 3:00pm. Please note that this policy includes no SMART devices in the Library from 8:00am to 3:30pm. Misuse outside these hours, but while on school premises will fall within the scope of the Student Behaviour Support Plan of the College.

Procedures

In Class Use

School Rule: SMART devices, if brought to school are to be kept in the students' locker during school hours. The device must be turned off, unless permission is granted to use during class time. In such instances the class teacher will liaise with the Head of Department and will notify all staff members of the use of SMART devices by students in that lesson.



Tuckshop Use

Students may NOT use their SMART device to purchase food at the Tuckshop.

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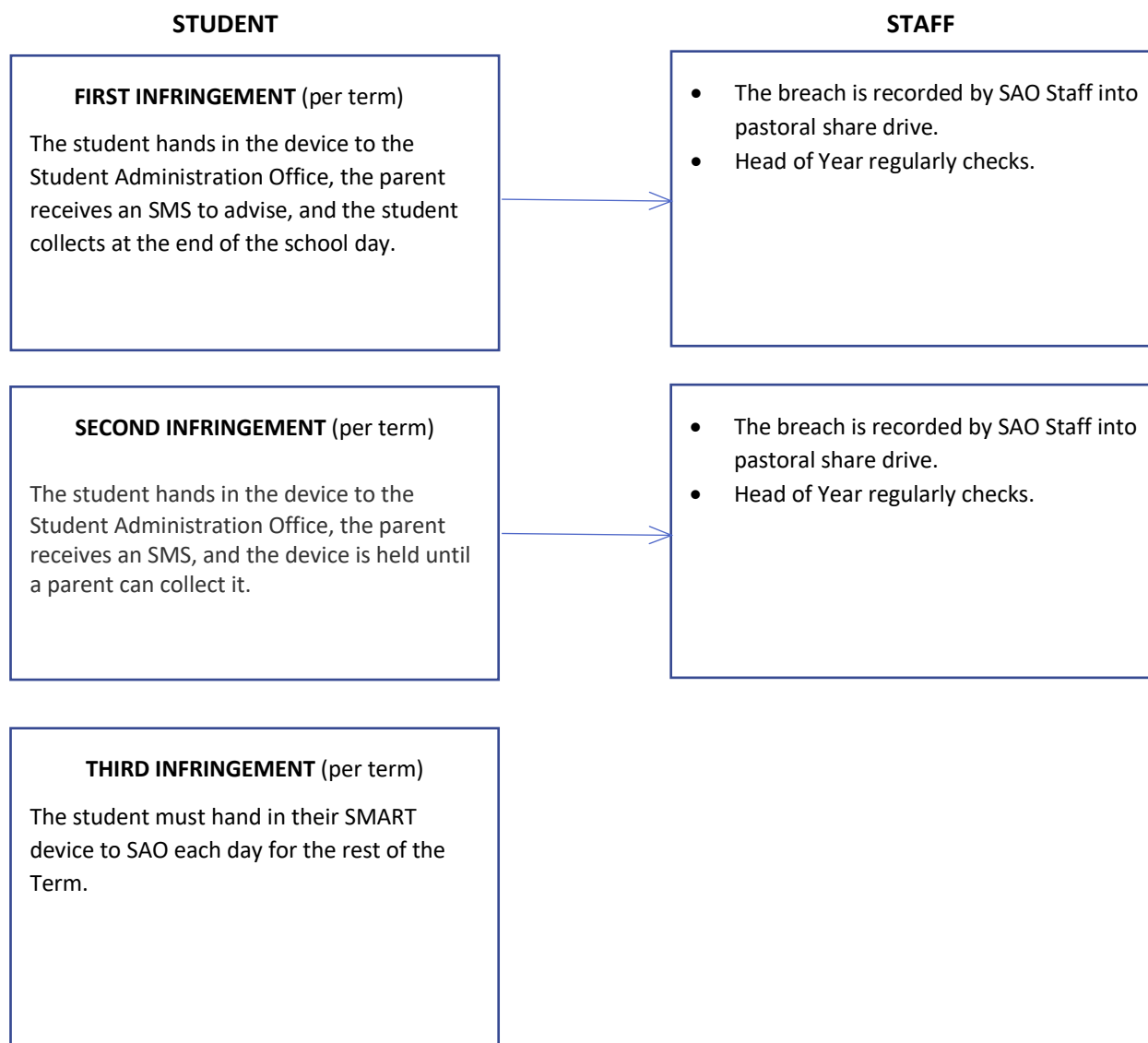


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Breach of Policy

Infringements

If a student is in breach of the College SMART device Policy, the following consequences will apply:



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Failure to hand in device/correct device

STUDENT

FAILURE TO HAND IN DEVICE/ CORRECT DEVICE (1st offence)

- Student does not hand in SMART device to SAO or
- Student hands in another SMART device to SAO.

Student is internally suspended in the RTC for the rest of the day.

STAFF

- SAO or teacher informs Head of Year
- Head of Year notifies parent/caregiver that their child has not followed the SMART device policy.
- Head of Year informs Assistant Principal Pastoral.
- Assistant Principal Pastoral internally suspends student.

FAILURE TO HAND IN DEVICE/ CORRECT DEVICE (2nd offence)

- Student does not hand in SMART device to SAO or
- Student hands in another SMART device to SAO.

Student is externally suspended for persistently not following College policies

- SAO or teacher informs Head of Year.
- Head of Year informs Assistant Principal Pastoral it is the students 2nd offence of not following SMART device policy.
- Assistant Principal Pastoral contacts parent/caregiver and enacts external suspension.

FAILURE TO HAND IN DEVICE/ CORRECT DEVICE (3rd offence)

- Student does not hand in SMART device to SAO or
- Student hands in another SMART device to SAO.

Student is externally suspended for persistently not following College policies and procedures.

- SAO or teacher informs Head of Year.
- Head of Year informs Deputy Principal it is the students 3rd offence of not following SMART device policy.
- Student is externally suspended until meeting with a member of Administration.